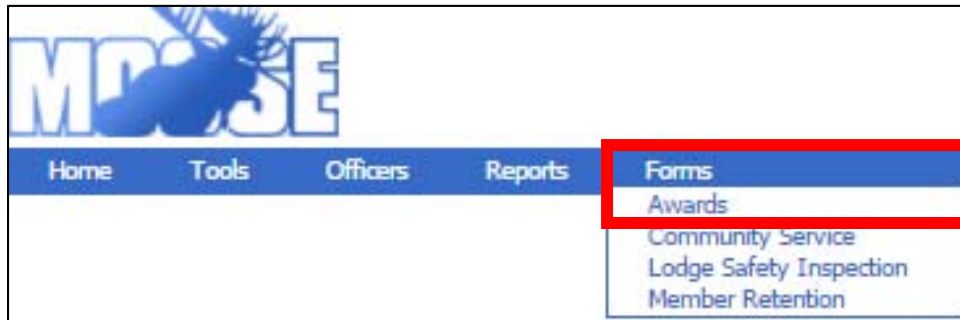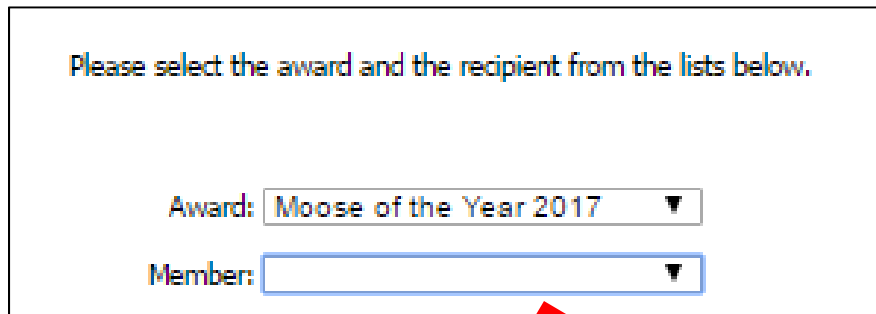# Entering Moose of the Year form
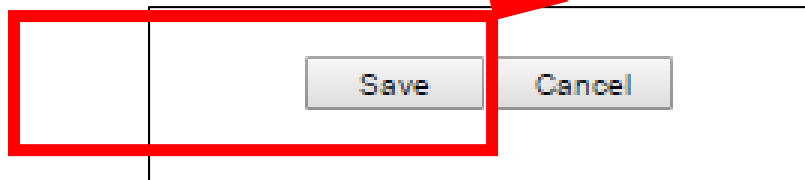
1. ***Access*** the Admin Men
2. Click on the ***Forms*** Link
3. Click on ***Awards*** Link

4. The ***Award*** drop down box will state ***Moose of the Year 2017***
5. Click on the Drop-down arrow in the ***Member*** box.
6. Choose the member you are nominating for the Moose of the Year by clicking on the member's name.

7. Click ***Save*** to complete the process.